

KIAWAH ISLAND  
**COMMUNITY**  
ASSOCIATION

## **CHARTER – GOVERNANCE TASK FORCE**

### **KICA Mission:**

The Kiawah Island Community Association exists to preserve and enhance the quality of life and property values of its members. This includes taking the leadership role in ensuring that Kiawah Island’s unique look and feel is preserved by exceptional stewardship of its resources, which provide for a beautiful, safe, well-maintained, and friendly community.

### **Goals / Objectives**

The KICA Covenants were established in the 1970’s and have not been updated or amended since 2007. Many members have expressed the desire to incorporate various changes to Kiawah’s governance structure. There are also items which need to be harmonized with the KICA By-laws which were revised in 2023. In response, the KICA Board has agreed to move in an expeditious manner to review the current form of both of these documents and empowering a new Governance Task Force to accomplish the task.

### **Specific Responsibilities / Tasks:**

The Task Force will review the KICA Covenants and the General Covenants and make recommendations to the Board on possible revisions to these documents. As part of its interim and final process, the Task Force will hold a dedicated community meeting to solicit the input of all KICA members. Thereafter, the Task Force will make its final recommendations to the KICA board.

### **Membership and Terms of Service:**

Chair: KICA Board Member  
KICA Members: Up to Eight (8) Members plus the Chair  
Term: Remainder of 2023 and 2024 Calendar Year



The Chair shall be a current KICA Board member selected by the Board. Members will be solicited from the KICA Membership. All members shall be in good standing with KICA and sign the Conflict-of-Interest Policy. All members will be selected by the KICA Board of Directors in Executive Session.

This is a Task Force, not a standing committee and meetings are not open to the Public. Service ends when work of the Task Force is completed. The work of the Task Force will be aided by the respective staff of KICA as needed and appropriate. Minutes of all Task Force meetings will be created.

## **Budget**

The Task Force is expected to initially incur no direct costs. Should the Task Force require the assistance of outside counsel, the Chair of the Task Force will make a recommendation as to outside counsel, to be approved by the KICA Board. The Task Force is initially authorized to spend up to \$25,000 on legal fees. Any fees beyond that amount will require subsequent Board approval.

## **Reporting**

The Chair shall provide a report to the Board as to the activities of the Task Force not less than twice a year. The Task Force will report frequently to the KICA Board and KICA Membership on progress, any obstacles encountered, and timing for delivery of a formal recommendation.

**APPROVED: KICA Board of Directors on Nov. 6, 2023.**

