

KIAWAH ISLAND  
**COMMUNITY**  
ASSOCIATION

BOARD OF DIRECTORS

## Meeting Minutes

**January 4, 2021 at 1 p.m.**

**Virtual Meeting**

### **DIRECTORS PRESENT:**

Sue Schaffer, Dave Morley, Diana Mezzanotte, David DeStefano, Jerry McGee, Brad McIlvain, Townsend Clarkson

### **OTHERS PRESENT:**

Roger Warren, KIGR President

### **STAFF PRESENT:**

Jimmy Bailey - COO, Holly Newman - Executive Office Administrator, Shannon White- Director of Operations, Johnny Wallace- Director of Finance and Administration

## Member Comments

- No Member Comments

**Chair Dave Morley called the meeting of the Kiawah Island Community Association Board of Directors to order.**

## Chair's Comments

Happy New Year and welcome.



JANUARY 4, 2021

- Thanks to Sue Schaffer and the Board Outreach and Education Committee for the list of candidates
- Board working to improve infrastructure. Beginning with the following:
  1. Widen Bike Paths from first area to Governors Drive
    - In design and bidding; to start ASAP with a projected finish by Spring
  2. Repave Atlantic Beach Circle
    - Old road with a crumbling subsurface: quotes for repair/replacement are in and expected to start soon.
  3. Flush curbing is being installed where road edges are crumbling, where a need to fix or expand areas exists. Rhett's Bluff is being completed first and is in progress.
  4. Boardwalk Maintenance to remove sand in low lying areas, replace boards and/ or nail loose boards is a constant effort. We are currently seeking seasonal help to assist with this work.
  5. Landscape improvements have been identified for four areas to upgrade. Renderings are under way and before and after photos will be taken.
- Members should offer input through [Board@kica.us](mailto:Board@kica.us)

## Reports

### COO'S REPORT.

**Jimmy Bailey** commented on the following:

- With the Covid vaccine we are planning for an increase in facility use and continue to monitor recommendations with MUSC
- Thanked staff and board for adaptability during this year.
- 86,000 minutes of Zoom meetings through November, granted for various reasons with the software installation, board meetings and all manner of business.



## TREASURER'S REPORT.

**Townsend Clarkson**, Finance Committee Chair, reviewed the current financial condition of KICA, the report is available on line [kica.us/about/financials/](http://kica.us/about/financials/). Townsend also commented on the End of Year accounting stating:

- Closing books is underway
- Outside auditor to start soon
- The assessment process with the Salesforce platform is more member friendly

## PROGRESS ON MUTUALLY BENEFICIAL RESOURCES

- Cassique gate security
  1. Transition 3 former officers to Kiawah standards
  2. 10p-7am remotely monitor gate
  3. Cost plus model formal agreement
  4. Kiawah no patrol function
  5. Cassique pays their 3 officers plus a fee to Kiawah for liaison with sheriff and leadership
  6. Cassique maintains liability
  7. Kiawah's fee is \$26,000/yr
- KICA and The Conservancy
  1. Conservancy received grant from Fish and Wildlife to research future resilience
  2. Nature based solutions to infrastructure
  3. Lucas to serve as project coordinator, will remain Kiawah employee, as a way to share the resources
  4. Kiawah will be reimbursed \$27,500 over the next 18 mo. for his services

## ADAPTIVE MANAGEMENT

Lucas Hernandez and Cathy Pumphrey - presentation available at

<https://kica.us/news/final-report-shared-by-adaptive-management-plan-task-force/>



## New Business:

### PGA REQUEST FOR CONSIDERATION

Introduce: **Matt Clark** – operations director PGA, **Ryan Vogel** - Championship Director  
PGA

Requested by PGA:

- Temporary security office at the Island Center on Rivers and Bohicket
- Mobile unit paid by PGA staffed by Kiawah
- KICA staff members appointed to authorize passes to contractors for emergency
- Prohibit on street parking 5am to 6pm to allow access & safety
- Use of beach parking for bus staging: next to fire station #6

**Dave DeStefano** motion to approve the request for changes to operations for the PGA.

**Jerry McGee** seconded the motion. The motion passed unanimously.

Open for Question

**Brad McIlvain** – access to home for emergency repairs or cleanup

- Plan to communicate to membership
- Communicate to contractor /builders through pass office

## Board Member Comments

**Jerry McGee** – Concerns about tech overflow check with Jerry or Holly Newman.

- Reminder of the Community Outreach session before retreat meeting in Feb
- Reminder of February meeting – First open community discussion format



## Member Comments

**Wendy Kulick** – Will 2 new board members be highest votes or will there be some type of run-off:

**\*Jimmy:** 2 highest votes

**Madeline Kaye** – Extra bike racks at bus stops during PGA

**\*Jimmy:** Yes

**Madeline** – Happy about increased width on bike paths

**Madeline** – Can the money we saved in the budget this year be allocated to heat the family pool

**\*Jimmy** – getting info on space available to put heater equipment and final scope and designs together for the final project. Clarification on Sandcastle Committee not being an Amenities Committee, but specific to Sandcastle made up of those who use it.

**Scott Nelson** – Has KICA been involved with the process of Charleston County plans for road improvement on Main Rd

**\*Jimmy** – there is a task force in place

**John Connelly** – Is KICA working to try to administer covid vaccine at Sandcastle

**\*Jimmy** – We will make it happen if it is at all possible

**Kelly Bragg** – Thanks to the board for community outreach meetings. Would like more meetings planned to involve additional interest in the board.

**Carol Medendorp** – Heated pool survey flawed by including family pool. Believes there should be a Sandcastle Committee.

No additional member comments.



**No Further business the meeting adjourned at 2:01pm.**

Respectfully submitted,

*Holly Newman, Executive Office Administrator*

